



For Office Use Only

Date Received:
Application No:
Accepted: Yes ____ No ____
Completion Date:

### Home Preservation Application

Habitat for Humanity for San Luis Obispo County's Home Preservation program provides minor repairs, home painting, landscaping, and yard cleanup for low- income homeowners who need assistance to do necessary work. Call 805-782-0687 with any questions.

**Mail completed form and attachments to Habitat for Humanity for San Luis Obispo County, P.O. Box 613, San Luis Obispo, CA 93406**

We are pledged to the letter and spirit of U.S. policy for the achievement of equal housing opportunity throughout the Nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin.

**SECTION 1 - Homeowner Information**

Legal Name of Homeowner(s):		Age:
Home Address:	City:	Zip:
Email:		
Telephone Numbers:	H: W: C:	Number of Years at Address:

List the names, ages, **and relationship to homeowner** of **all** people living in the home (attach a list if more space is needed):

Name/relationship: _____	Age: _____
Name/relationship: _____	Age: _____
Name/relationship: _____	Age: _____
Name/relationship: _____	Age: _____

**SECTION 2 - Special Needs**

Is the homeowner or anyone in the home disabled?       Yes       No

If yes, indicate the type of disability below (check all that apply; please describe if "other"):

Uses a Walker, Cane or Crutches     
  Wheelchair Bound     
  Blind     
  Hearing Impaired  
 Loss of Limb     
  Mentally Disabled     
  Other: \_\_\_\_\_

Is translation needed?       Yes       No      If yes, what language: \_\_\_\_\_

### SECTION 3 - Sharing Your Personal Information

If your application is a more appropriate fit with other, similar programs may we share it with them?

Yes  No

*Unless you give us permission to share your information with other organizations, your application will be kept confidential. If you check yes, you give Habitat for Humanity for San Luis Obispo County your consent to share the information you provide on this application with similar organizations if we are not able to assist you.*

### SECTION 4 - Household Income and Mortgage Information

The total, combined income before taxes for ALL persons living in the home is: \$ \_\_\_\_\_ per year

**You must attach verification of ALL HOUSEHOLD income. All adults living in the house who are over the age of 18 must submit an income document (or prove current student status) showing name and address.**

**Income verification must include:**

A copy of the most recent tax return

**AND** one or more of the following, as applicable:

- Monthly social security statements
- Other retirement income statements
- Employment check stub
- Benefits for Children

Please note on attached statements if it represents annual, monthly, twice-monthly, bi-weekly or weekly income.

Are you still making loan payments on your home?  Yes  No

If yes, what is your monthly payment? \$ \_\_\_\_\_ / month

After paying your monthly bills (gas, electric, insurance, food, phone, medical, etc.), approximately how much money do you have left to spend on house repairs? \$ \_\_\_\_\_ / month

### SECTION 5 - Homeowner's Agreement

I certify that the information on this application is accurate and that I own the property at the address given on this application. I have no present intention to move or offer my home for sale for at least three years. I confirm that any physically able persons residing in my home or visiting for the project day(s) will work alongside the Habitat for Humanity for San Luis Obispo County volunteers. I confirm that, except for the conditions listed above, my home is a safe place for volunteers.

To the extent permitted by law and without affecting the coverage provided by the required homeowners insurance, I agree to sign the release and waiver of liability.

\_\_\_\_\_  
SIGNATURE OF HOMEOWNER

\_\_\_\_\_  
DATE

Complete the following if you are not the homeowner, but are assisting the homeowner in completing this application.

Your name:

Your daytime telephone number:

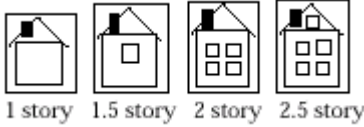
Is homeowner aware of this application?

Yes  No

## SECTION 6 - House Information / Exterior

### HOUSE INFORMATION

Place a large "X" over the house (below), which most resembles the size of your house.



Year Purchased: \_\_\_\_\_ Year Built: \_\_\_\_\_

Last Painted: \_\_\_\_\_ Square Feet: \_\_\_\_\_

### House Exterior

#### Siding

- wood
- brick
- shakes
- stucco
- painted stucco
- asbestos/slate
- aluminum
- vinyl

#### Trim

- wood
- vinyl
- metal

### Garage Exterior

#### Siding

- wood
- brick
- shakes
- stucco
- painted stucco
- asbestos/slate
- aluminum
- vinyl

#### Trim

- wood
- vinyl
- metal

Do you have homeowner's insurance?

Yes    No

Are you current on your homeowner's insurance?

Yes    No

## SECTION 7 - Media and Publicity

Where did you learn about Habitat's program?

TV    Radio    Newspaper    Flyer    Friend    Neighbor    Neighborhood Organization

OTHER: \_\_\_\_\_ *please describe*

If Habitat for Humanity for San Luis Obispo County selects your house to be repaired, pictures of you and your home may be taken. Are you willing to be interviewed by media reporters? May we bring elected officials to your home?

YES Interviews are okay

YES Visits by elected officials are okay

NO I do not want interviews

NO I do not want visits by elected officials

**SECTION 8 - Personal Statement**

Please write a *brief* explanation of why you feel you should be selected and how it will help you.

**SECTION 9 - Requested Repairs- All requested repairs must be listed on this application. Repairs NOT LISTED will not be considered.**

Briefly describe the type of work you would like done on your home. Attach a separate piece of paper if there is not enough space to list all repairs. Remember that the items listed below will be **considered** for repair, but the final decision on what work can be done with our time and financial resources will be made at the discretion of Habitat for Humanity for San Luis Obispo County. The work done by Habitat for Humanity for San Luis Obispo County will focus on safety, independence, and compliance with HOA or city code. **Our volunteers are not professionals and may not be able to make all repairs.**

Area of Repair (check all that apply and describe)	Description
<p><b>Painting</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Interior and exterior</li> <li><input type="checkbox"/> Old paint removal and scraping</li> <li><input type="checkbox"/> Minor repairs to eaves, wall boards</li> </ul>	
<p><b>Landscaping</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Removal of trash and dead plants/small trees</li> <li><input type="checkbox"/> Tree and bush trimming</li> <li><input type="checkbox"/> Planting new and replacing small shrubs, bushes, other plants</li> </ul>	
<p><b>Exterior Work to Home/Garage</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Irrigation system repair</li> <li><input type="checkbox"/> Repair spigot leaks</li> <li><input type="checkbox"/> Minor roof repairs</li> <li><input type="checkbox"/> Replace mailbox</li> <li><input type="checkbox"/> Porch repairs – flooring, steps, railing (non-structural)</li> <li><input type="checkbox"/> Deck repairs</li> <li><input type="checkbox"/> Pavers</li> </ul>	
<p><b>Interior Work</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Install grab bars</li> <li><input type="checkbox"/> Replace shower doors</li> <li><input type="checkbox"/> Caulk windows</li> <li><input type="checkbox"/> Install weather stripping on outside door frames</li> <li><input type="checkbox"/> Replace doors</li> <li><input type="checkbox"/> Replace water heater or furnace</li> <li><input type="checkbox"/> Insulate attic</li> <li><input type="checkbox"/> Water proofing crawl space</li> <li><input type="checkbox"/> Install smoke and CO2 detectors</li> <li><input type="checkbox"/> Install attic fans</li> <li><input type="checkbox"/> Replace flooring and carpet</li> <li><input type="checkbox"/> Replace kitchen sink</li> <li><input type="checkbox"/> Replace appliances</li> <li><input type="checkbox"/> Replace garbage disposal</li> </ul>	
<p><b>Plumbing</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Repair leaky faucets</li> <li><input type="checkbox"/> Repair leaky toilets</li> </ul>	

## Homeowner's Statement of Eligibility

I, \_\_\_\_\_ have asked Habitat for Humanity for San Luis Obispo County to provide repairs to my home at \_\_\_\_\_(address)

in San Luis Obispo County. I understand that Habitat for Humanity for San Luis Obispo County is funded by charitable donations and grants to provide assistance to low-income homeowners who have no other means to afford home repairs. I also understand that Habitat for Humanity for San Luis Obispo County is obligated to use its charitable donations only for assistance to eligible homeowners. In addition, I understand that to knowingly submit false information is considered fraud and punishable under law. By signing my name to this statement, I guarantee that I am eligible to receive this assistance, as follows:

1. All the information submitted on my Homeowner Application is complete and correct.
2. I am the owner of the home at the above address.
3. This same house is my full-time residence.
4. I, my spouse, partner and/or any other owners of my home have no other financial resources to afford the services that I have requested.
5. I authorize Habitat for Humanity for San Luis Obispo County and its representatives to complete paperwork required to obtain building permits necessary to repair my home.
6. I understand that Habitat for Humanity for San Luis Obispo County is a neighbor-helping-neighbor organization and I will do everything possible to get my friends and family to help on the workday.
7. I am aware that this is a one-two day volunteer program. Promises cannot be made as to the specific work that will be done. I understand it may not be possible for the same volunteers to return after the initial work day.
8. I authorize Habitat for Humanity for San Luis Obispo County to verify any information I have provided on this application, and I understand that the appropriate Police Department or Sheriff's Department in San Luis Obispo County may screen my address for history of illegal activity.
9. I will take full responsibility for securing valuables located in my house when volunteers are working in my home. I understand Habitat for Humanity for San Luis Obispo County cannot be held responsible for misplaced or broken items.
10. I understand that "sweat equity" is a key component of the Habitat program and that I will be required to show my willingness to help with this project to the extent of my ability. I may be asked to do some preparation work prior to a work day being scheduled, and I will do that work in a timely manner.
11. I understand that I will be required to be present and to work with the volunteers to the extent I am able on the work day.
12. If I live in an area with a Homeowners Association and/or Architectural Review Committee, I will obtain written approval of paint colors chosen and will provide a copy of that approval to Habitat for Humanity For San Luis Obispo County prior to a workday being scheduled.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

(Homeowner)

\_\_\_\_\_ Date: \_\_\_\_\_

(Homeowner)

**Required attachments to be included with application:**

- Signed application.** (section 5 and below)
- Homeowners Statement of Eligibility.**
- Include a copy of the deed on your home or other proof of ownership (e.g., a property tax receipt)** *All documents submitted must show the name and address of the applicant*
- Include a copy of your homeowner’s insurance or a copy of a recent insurance bill.**
- Include a statement verifying income.** ***All adults** living in the house who are over the age of 18 must submit an income document (or prove current student status) showing name and address.*

**Income verification must include:**

- A copy of the most recent tax return **AND**
- One or more of the following, as applicable: monthly social security receipts, other retirement income receipts, employment check stubs, and/or benefits for children.

---

SIGNATURE OF HOMEOWNER

---

DATE

---

SIGNATURE OF HOMEOWNER

---

DATE