



Application Checklist

Only complete applications will be accepted and considered for review.

All of the information in your application is confidential and will be kept strictly private. Only designated Habitat SLO staff will be able to review this information. Please review the checklist below and ensure that you submit a complete application as well as all the required documents specified for your household. Applicants are required to view an online information session prior to submitting an application.

- Date Virtual Homeowner Orientation session was viewed: _____
 - A \$50 (per applicant) *non-refundable* check or money order payable to Habitat SLO
 - A *General Consent Form* signed by ALL adult household members (*included*)
- In addition, please submit **COPIES** of the following documents (originals will not be accepted):
- California ID or Driver's License for ALL adult household members
 - Social Security Card for ALL household members
 - Proof of U.S. citizenship/legal permanent residency for all applicants (one of the following):
 - U.S. Passport
 - Permanent Resident Card
 - U.S. Military Card
 - Certificates of U.S. Citizenship
 - U.S. Birth certificate
 - W-2 Forms *and* Federal Income tax returns for the previous three years for ALL adult household members (*Please submit **signed** copies*)
 - Form 1040 with schedule C, E or F *and* most recent quarterly financial profit and loss statement of the business (*if self-employed*)
 - Pay Stubs for the previous three months for ALL employed household members (*must run consecutively*)
 - Child support, alimony, and monthly benefit statement letters for ALL household members receiving ANY form of benefit (if applicable, Unemployment, SSI, SSDI, etc.)
 - Savings account statements for past three months held by ANY and ALL household members (*Please include **ALL** pages-even if blank*)
 - Checking account statements for past six months held by ANY and ALL household members (*Please include **ALL** pages-even if blank*)
 - Retirement account and life insurance policy statements for the past three months held by ANY and ALL household members (*Please include **ALL** pages-even if blank*)
 - If married, a marriage certificate (*Please include **ALL** pages*)
 - If divorced, the court filed final divorce papers (*Please include **ALL** pages*)
 - Proof of full-time school enrollment for ALL UNEMPLOYED adults (*if applicable; On official school letterhead*)
 - Lease/rental agreement *and* three months of receipts (*if applicable*).
 - DD214 or other document showing proof of service and honorable discharge (*if applicable*).

**Submit your Homeownership Program application to the following location by
5:30 PM on February 28, 2022**

Habitat for Humanity for San Luis Obispo County
Attn: Homeownership
P.O. Box 613
San Luis Obispo, CA 93406

To submit the application in person, please call the Habitat office at [\(805\) 782-0687](tel:8057820687) or email homeownership@hfhsloco.org to schedule a time to meet.



Habitat for Humanity for San Luis Obispo County provides equal housing opportunities for all and ensures fair and equal access to its programs and services regardless of race, color, religion, gender, national origin, familial status, disability, marital status, age, ancestry, sexual orientation, source of income, or other characteristics protected by law.